

**Hill View Montessori Charter Public School
Regular Board Meeting
Meeting Minutes
Thursday, June 14, 2007**

Board Members Present:

Shaw Rosen, Nandesh Palanisamy, Kelly Martin, Ross Povenmire, John Michitson, Ed Maguire, Veronica Obrien, Janet Begin(Incoming ED)

Board Members Not Present:

Paul Accardi, Peg Roberts(Ex-Officio)

I. Minutes/Schedule

Shaw called meeting to order. 6:40 pm

Motion to approve minutes of May 10th BOT meeting by John, Seconded by Veronica.

All in favor. None opposed. Minutes of May 10th BOT meeting approved.

Motion to approve minutes of May 24th Special BOT meeting by Kelly, Seconded by Ed.

All in favor. None opposed. Minutes of May 24th Special BOT meeting approved.

Shaw mentioned that the next regular BOT meeting will be on July 12th at 6:30 PM.

II. Public Agenda Comments

None.

III. ED Report

Board members reviewed the Transition Plan Final Report sent by Peg.

IV. Incoming ED Update

Janet reported on the progress towards executing on the entry plan. She mentioned that she met with most of the people she planned on meeting. She also mentioned that she met with the Mayor. She also briefed the board on how she plans on completing the rest of the activities identified in the entry plan.

Board members enquired about the progress on transition. Janet mentioned that transition is going well. Peg has made herself available whenever she needed any information.

Janet also reported on the staffing status. We still need to hire 4 assistant teachers, art and music teachers. All lead teacher positions are either filled or already offered.

Janet also recommended that based on discussion with management team, we will be limiting to 3 upper elementary class rooms and allow attrition in the upper elementary as projected in the charter. She also mentioned that a revised budget will be presented for review during the next meeting to reflect the enrollment difference and other budgetary constraints. She also mentioned that candidates are being interviewed for title I teacher and a SPED teacher. The Manager of Families and Students Coordinator position job description might be changed and the position will be offered to a candidate soon. She also reported on filling the MTL position.

Janet also mentioned that in the next meeting the Development plan will be submitted for the board review.

Board members also discussed about the proposed enrollment increase request and the time line within which the request need to be submitted.

V. Old Business

1. CP Update

None.

2. E.D Contract Vote

Shaw mentioned that there were a few changes to the contract as recommended by the HVM attorney. Shaw recommended the board vote on the amendments.

John motioned to accept the amendments to the ED contract. Ed seconded.

All in favor. None opposed. Motion to accept the ED contract amendments approved.

VI. New Business

Veronica mentioned that Trustees committee will be postponing the recommendation for the new board members and the officers to the next meeting. Ross mentioned that he will not be renewing his term. Board members thanked Ross for his services.

VII. Committees/Task Forces

1. PR/Development Update

Kelly talked about the site tours. Kelly also talked about board donations. She mentioned that the PR/Development committee is working on the logo in a easy to use format and a press release announcing the new ED.

2. Site Update

Veronica mentioned that there is a site lease negotiation related issue for the second site that will be discussed in the executive session.

3. Trustees Committee

Janet asked about the changes to the enrollment policy and the process for making a change due to a need. Shaw mentioned that, it needs to be discussed by the Trustees committee and the amended policy needs to be provided for a first read.

Nandesh moved to add an item to the agenda to discuss the amendment to enrollment policy issue Janet brought up. Kelly seconded. All in favor. None opposed. Motion to add an item to the agenda approved.

Janet explained the situation due to a student in the waiting list in a different grade being recommended by the sending school district to be moved to a higher grade as appropriate to his age level. Board members recommended the ED to consult with the DOE on how to proceed on this issue.

IX. Training

None.

X. Public Comments

None.

XI. Executive Session

John motioned that the Board go into Executive Session to discuss lease negotiations for the second site. Nandesh seconded.

Veronica – Yes, Ed – Yes, Nandesh – Yes, John – Yes, Kelly – Yes. Shaw – Yes. Motion to go into Executive Session approved. Shaw mentioned that we will reconvene the Open session after the Executive Session ended. Went into Executive Session at 8:10 pm.

Came out of Executive Session and reconvened the Public Session after recess at 9:00 PM.

XII. Adjournment

Motion to adjourn by Nandesh. Seconded by Ed. All in favor. None opposed. Meeting adjourned at 9:02 pm.