

June 12, 2024

Position Open: Classroom Assistant for Upper Elementary (mixed ages/grades 4-6) Classroom

Hill View Montessori Charter Public School, a free public Montessori school serving 306 students in grades K-8 located in historic Haverhill, Massachusetts (35 miles north of Boston on the New Hampshire border, 15 miles from the Atlantic Ocean), is seeking a **Classroom Assistant** for an Upper Elementary (grades 4-6/mixed ages) classroom for the 2024-2025 school year. This is a salaried, full-time position, with all benefits.

NOTE: Resumes and letters of interest should be sent directly to: parnold@hvmcps.org.

This position can be a fantastic stepping-stone opportunity to future professional opportunities at Hill View Montessori. (Several of our current classroom Lead Teachers began as Classroom Assistants at HVM and then gained experience and received formal training in the Montessori education philosophy, pedagogy, and curriculum. Hill View Montessori will pay for your Montessori teacher training!)

The **Classroom Assistant** supports the Lead Teacher, prepares and maintains the academic, social, and community environment, and assists children while the Lead Teacher is giving lessons. Other responsibilities are determined by the Lead Teacher. Experience working in a Massachusetts public school is a plus!

Applicants should have a high joy-factor and positive energy and enthusiasm; superb classroom management and leadership; emotional maturity; excellent organizational and communication skills; a love of learning and a love of playing; and, a drive for excellence with a commitment to each child. Applicants should demonstrate a friendly disposition and possess a strong capacity for kindness, compassion, and thoughtfulness. We are seeking colleagues committed to building strong collegial and parent relationships, and professionals who are committed to self-development. Appreciation for student diversity including learning, experiential, cultural, and economic diversity is important as well as an open mind and open heart!

A successful candidate must possess:

- A bachelor's degree is required;
- Commitment to the Hill View Montessori Charter Public School's mission;

The mission of Hill View Montessori Charter Public School is to provide a K-8 public education that promotes academic excellence using the Montessori philosophy.

- Willingness to engage in frequent dialogue and to be self-reflective with regard to teaching practices;
- Ability to work with a variety of learning abilities and differentiate for those students with special needs and English Learners;
- Effective communication skills, both written and spoken;
- Strong interpersonal and collaborative skills;
- Critical thinker and problem-solver;
- Collaborative team player;
- Strong work ethic; and,
- Flexibility, warmth, kindness towards children, joyful spirit, and sense of humor!

NOTE: Resumes and letters of interest should be sent directly to: parnold@hvmcps.org.

Hill View Montessori Charter Public School is an Equal Opportunity Employer. Qualified applicants are considered for employment without regard to age, race, color, religion, sex, national origin, sexual orientation, disability or veteran status.